

**CIRCULAR**

15.09.2022

The Finance Committee meeting of B.V. Raju Institute of Technology will be held on 30<sup>th</sup> September 2022 at Conference Hall, B.V. Raju Institute of Technology, Narsapur at 11 A.M. Please find below the Agenda of the Meeting.

1. Confirmation of the minutes of the previous committee meeting
2. To discuss about the silver jubilee celebrations along with other events like Graduation Day, Promethean etc.,
3. Any other point with the permission of Chair.

It is requested to attend the make it convenient and attend the meeting.

Chairman of Finance Committee

Copy to:

### Finance Committee members



**MINUTES OF THE FINANCE COMMITTEE OF B.V.RAJU INSTITUTE OF TECHNOLOGY HELD ON 30<sup>TH</sup> September 2022 AT 11.00A.M. AT THE COLLEGE AT NARSAPUR, MEDAK DISTRICT**

**Present**

Dr. K. Lakshmi Prasad	: Chairman of Finance Committee
	The Principal of the College
Dr. Sanjay Dubey	: Secretary/Coordinator Head of the Department – ECE
Sri B. RajaSekhar	: Chief General Manager ( F & A)
Sri Ch Surya Prakash	: Asst General Manager
Dr. K.Rayudu	: Head of the Department – EEE
Dr. V.Murali Krishna	: Head of the Department – MECH

Dr. K.Lakshmi Prasad, Chairman of the Committee took the Chair and welcomed all the members of the committee and the invitees to this meeting. After ascertaining the requisite quorum, he conducted the proceedings of the meeting.

**ITEM # 1:**

**CONFIRMATION OF THE MINUTES OF THE PREVIOUS COMMITTEE MEETING**

Minutes of the Previous Committee meeting were circulated among the members of the committee for their consideration; meeting considered and confirmed the same.

**ITEM # 2**

**TO DISCUSS ABOUT THE SILVER JUBILEE CELEBRATIONS OF THE COLLEGE AND OTHER EVENS:**

The Chairman of the meeting expressed this college was established in 1997 and Completed 25 years i.e. SILVER JUBILEE. The Charman of the society expressed to celebrate this occasion along with Gradution Day, Promothean and Annual Day celebrations etc.,

A detailed program sheet along with proposed budget for the occasions are placed before the committee, after due deliberations the committee has approved the budget and initiated for the celebrations. The Committee has requested the Cultural Secretary to confirm the date and venue of the celebrations.

**ITEM # 3**

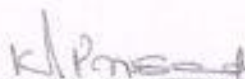
**TO REVIEW THE HALF YEAR BUDGET WITH ACTUALS FOR THE YEAR 2022-2023**

The Chairman of the meeting the Reviewed Half yearly Budget with actuals of the college, a Statement showing actuals enclosed for your ready reference, after the committee passed the budget approval from Society.

There being no other ITEMS to transact, the meeting concluded with a vote of thanks to chair.

Place: Narsapur

Date: 30/09/2022

  
(Chairman of the Committee)

