B.V. RAJU INSTITUTE OF TECHNOLOGY, NARSAPUR
IQAC Minutes of Meeting

Reference Number: IQAC/MOM/2022-23/01

Purpose: Meeting with members of IQAC

Date: 05-03-2022, 10.00 AM

Venue: IQAC Cell, BVRIT

AGENDA POINTS FOR THE MEETING

1. Approval of the minutes of the last IQAC meeting
2. Action taken report on the last IQAC meeting
3. Status on NBA accreditation
4. Status of AQAR 2022-23 report
5. BOS meetings of all the departments on R22 Regulations
6. External Academic Audit
7. Any Other point with the permission of Chair

Attendees:

1	Dr. K. Lakshmi Prasad, Principal	25	Ms. G. Nanditha, CSE
2	Dr. V. Murali Krishna, Dean Academics	26	Dr. R. Pitchai, Assoc. Dean R&D
3	Dr. K. Prabhakar Rao, Controller of Examinations	27	Dr. Bangarraju, TPO
4	Sri. B. H. Bapi Raju, Admin Officer	28	Dr. P. Chandrababu, IIC
5	Dr. K. Mallikarjuna, Librarian	29	Dr. K. Sainadh Singh, Associate Dean, IQAC
6	Dr. Sanjay Dubey, Senior Professor, ECE	30	Dr .A. Jagan, Dean IQAC
7	Dr. H. Srujana, HOD-BME		
8	Dr. G. B. Radhika, HOD-CHE		
9	Dr. CH. Madhubabu, HOD-CSE		
10	Dr. K. Rayudu, HOD-EEE		
11	Dr. Sanjeeva Reddy, HOD-ECE		
12	Dr. K. Dasaradh, HOD-IT		
13	Dr. S. Krishna Rao, HOD-CIVIL		
14	Dr. A. Varun, HOD-MECH)		
15	Dr. B. Mrunalini (Prof.-BS&H)		
16	Dr. P. Vishnu(HOD-PHE)		
17	Dr. G. Uday Kiran (PC-AIML)		
18	Sri. Niladri Dey (PC-AIDS)		
19	Dr. K. Purnachand (PC-DS)		
20	Dr. K. Bhima (PC-CSBS)		
21	Dr. I. Nageswara Rao (HOD-MBA)		
22	Mr. A. Anji Reddy, Advocate		
23	Mr. Suresh Narra, Senior Project Manager, Infosys Technologies Ltd)		
24	Mr. M. Aditya, Software Development Engineer, Microsoft India		

Dr. A. Jagan, Dean IQAC, started the meeting and introduced the new IQAC members of IQAC team. Dr. K. Lakshmi Prasad, Principal BVRIT, addressed the members about the significance of IQAC and proposed activities under IQAC. The following agenda points are discussed in the meeting.

Item No. 1   Approval of the minutes of the last IQAC meeting

The minutes of the meeting held on 15-11-2021 were reviewed and approved by all committee members.

Item No. 2   Action taken report on the last IQAC meeting

The Action Taken Report from the previous IQAC meeting was reviewed, and all committee members approved the same.

Item No. 3   Status on NBA accreditation

Currently, seven undergraduate programs—CHE, CSE, EEE, ECE, IT, CE, and ME—are accredited by the NBA. The committee members recommended initiating the process for NBA accreditation for postgraduate programs.

Item No. 4   Status of AQAR 2022-23 report

Dr. K. Sainadh Singh, Associate Dean of IQAC, presented the status of the AQAR (Annual Quality Assurance Report) for 2022-23. The committee members recommended submitting the AQAR within the stipulated timelines.

Item No. 5   BOS meetings of all the departments on R22- Regulations

The members are hereby informed about the current status of the conduction of BOS (Board of Studies) meetings by various departments under the R22 Regulations.

Item No. 6   External Academic and Administrative Audit

The committee discussed the importance of conducting an External Academic and Administrative Audit to ensure compliance with quality standards and improve institutional processes. It was resolved to schedule the audit, identify external experts, and prepare the necessary documentation for a comprehensive review.

Item No. 7   **Any Other point with the permission of Chair**

- With the Chair's permission, members discussed additional topics, including the need for faculty development programs, enhancing industry-academia collaborations, and strategies to improve the employability of students. Action items were identified for further discussion and implementation in upcoming meetings.

Associate Dean IQAC, concluded the meeting by expressing gratitude towards all the members for their active participation, valuable guidance, and support.

Dean IQAC

B.V. RAJU INSTITUTE OF TECHNOLOGY, NARSAPUR

IQAC Minutes of Meeting

Reference Number: IQAC/MOM/2022-23/02

Purpose: Meeting with members of IQAC

Date: 18-11-2022, 11.00 AM

Venue: IQAC Cell, BVRIT

AGENDA POINTS FOR THE MEETING

1. Approval of the minutes of the last IQAC meeting
2. Action taken report on the last IQAC meeting
3. Submission of AQAR 2022-23 report
4. Status of NAAC Files Preparations and/or updating
5. Plan of Mock Inspections with Trusted Third Parties
6. BOS meetings of all the departments on R22 Regulations
7. External Academic Audit
8. Any Other point with the permission of Chair

Attendees:

1	Dr. K. Lakshmi Prasad, Principal	25	Ms. G. Nanditha, CSE
2	Dr. V. Murali Krishna, Dean Academics	26	Dr. R. Pitchai, Assoc. Dean R&D
3	Dr. K. Prabhakar Rao, Controller of Examinations	27	Dr. Bangarraju, TPO
4	Sri. B. H. Bapi Raju, Admin Officer	28	Dr. P. Chandrababu, IIC
5	Dr. K. Mallikarjuna, Librarian	29	Dr. K. Sainadh Singh, Associate Dean, IQAC
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9	Dr. CH. Madhubabu, HOD-CSE		
10	Dr. K. Rayudu, HOD-EEE		
11	Dr. Sanjeeva Reddy, HOD-ECE		
12	Dr. K. Dasaradh, HOD-IT		
13	Dr. S. Krishna Rao, HOD-CIVIL		
14	Dr. A. Varun, HOD-MECH)		
15	Dr. B. Mrunalini (Prof.-BS&H)		
16	Dr. P. Vishnu(HOD-PHE)		
17	Dr. G. Uday Kiran (PC-AIML)		
18	Sri. Niladri Dey (PC-AIDS)		
19	Dr. K. Purnachand (PC-DS)		
20	Dr. K. Bhima (PC-CSBS)		
21	Dr. I. Nageswara Rao (HOD-MBA)		
22	Mr. A. Anji Reddy, Advocate		
23	Mr. Suresh Narra, Senior Project Manager, Infosys Technologies Ltd)		
24	Mr. M. Aditya, Software Development Engineer, Microsoft India		

Dr. A. Jagan, Dean IQAC, started the meeting. Dr. K. Lakshmi Prasad, Principal BVRIT, addressed the members about the significance of IQAC and proposed activities under IQAC. The following agenda points are discussed in the meeting.

Item No. 1   Approval of the minutes of the last IQAC meeting

Dean IQAC reviewed the minutes of meeting held on 05-03-2022 and all the committee members approved the minutes of meeting.

Item No. 2   Action taken report on the last IQAC meeting

Dean IQAC presented the Action taken report on the IQAC previous meeting and all the committee members approved the Action taken report.

Item No. 3   Submission of AQAR 2022-23 report

It is informed to the members that AQAR 2022-23 report is submitted to NAAC by the 10th October,2022. All concerned members are informed to file the documents and check for the updates if anything needed.

Item No. 4   Status on Submission of NAAC Application

Dean IQAC presented the detailed submission procedure of the NAAC application as per the revised regulations and importance of various stages of data verification process. Planned peer reviews with the Trusted Third Parties to guide the Criterion Champions for proper documentation.

Item No. 6   BOS meetings of all the departments on 22- Regulations

It is informed to members about the status of conduction of BOS meetings by different departments on 22- Regulations.

Item No. 7   External Academic and Administrative Audit

It is proposed to make it mandatory to conduct External Academic Audit at the end of each semester and it is planned to conduct external academic audit in the month of December 2022.

Item No. 8   Any Other point with the permission of Chair

- Prof. Sivakumar Krishnan, requested to schedule the meetings periodically with the
- Dr. Sanjay Ranka, Professor in CSE, University of Florida is requested to guide and involve in the curriculum development of CSE, IT and allied departments
- The senior faculty members with Professor Cadre in each Departments are requested to verify the quality of question papers, course articulation matrix and assessments scheduled.

Associate Dean IQAC, concluded the meeting by expressing gratitude towards all the members for their active participation, valuable guidance, and support.

Dean IQAC